

## Voter's Choice Act Digest: Public Participation Checklist

*See Reference Key attached for abbreviations.*

*\* A reference to "all languages" means all languages required in the jurisdiction under both state and federal law*

Check ✓	E- Date	County Timeline	Description	Elections Code
<b>Vote Centers Must Allow For:</b>				<b>\$4005(a)(2)(A)</b>
<input type="checkbox"/>			VBM voting and/or returning	\$4005(a)(2)(A)(i)
<input type="checkbox"/>			Registering, updating registration, and voting per §2170	\$4005(a)(2)(A)(ii)
<input type="checkbox"/>			Receiving & voting a provisional ballot per §3016 or §14310 et seq.	\$4005(a)(2)(A)(iii)
<input type="checkbox"/>			Receiving a replacement ballot after verification that another ballot wasn't already received for the election.	\$4005(a)(2)(A)(iv)
<input type="checkbox"/>			Voters with disabilities using accessible voting equipment that permits a private and independent voting experience when voting a regular, provisional, or replacement ballot.	\$4005(a)(2)(A)(v)
<b>Community Involvement in Development of Draft Election Administration Plan (EAP)</b>				<b>\$4005(a)(10)</b>
<input type="checkbox"/>			EO must develop draft EAP in consultation with the public.	\$4005(a)(10)(A)
<input type="checkbox"/>			10-day notice of public meeting for all required language communities to consult on EAP development.	\$4005(a)(10)(A)(i)
<input type="checkbox"/>			Meeting with representatives, advocates, and stakeholders from <b>all</b> required language communities to consult on EAP development	\$4005(a)(10)(A)(i)
<input type="checkbox"/>			10-day notice of public meeting for representatives from the disability community and community orgs/individuals that advocate on behalf of or provide services to individuals with disabilities.	\$4005(a)(10)(A)(ii)
<input type="checkbox"/>			Meeting with disability community to consult on EAP development.	\$4005(a)(10)(A)(ii)
<b>LAAC &amp; VAAC Activities</b>				
<input type="checkbox"/>	E-247		Establish LAAC comprised of reps of language minority communities by October 1, 2017. <i>Counties with less than 50K registered voters may combine LAAC &amp; VAAC.</i>	\$4005(a)(9)(A)
<input type="checkbox"/>	E-90		Hold first LAAC meeting by April 1, 2018.	\$4005(a)(9)(A)
<input type="checkbox"/>	E-247		Establish VAAC comprised of voters with disabilities by October 1, 2017. <i>Integral to effective planning. DRC strongly advises counties to form the VAAC well in advance of the statutory deadline. Counties with less than 50K registered voters may combine LAAC &amp; VAAC but the DRC recommends against this practice.</i>	\$4005(a)(9)(B)

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<input type="checkbox"/>	E-90		Hold first VAAC meeting by April 1, 2018.	§4005(a)(9)(B)
<b>Factors to Consider Developing EAP</b>				<b>§4005(a)(10)(B)</b>
<input type="checkbox"/>			VC & BDOL proximity to public transportation.	§4005(a)(10)(B)(i)
<input type="checkbox"/>			VC & BDOL proximity to communities with historically low vote by mail usage.	§4005(a)(10)(B)(ii)
<input type="checkbox"/>			VC & BDOL proximity to population centers.	§4005(a)(10)(B)(iii)
<input type="checkbox"/>			VC & BDOL proximity to language minority communities.	§4005(a)(10)(B)(iv)
<input type="checkbox"/>			The EO must solicit public input regarding which VC should have bilingual staff.	§4005(a)(6)(B)(ii)
<input type="checkbox"/>			VC & BDOL proximity voters with disabilities.	§4005(a)(10)(B)(v)
<input type="checkbox"/>			VC & BDOL proximity to communities with low rates of household vehicle ownership.	§4005(a)(10)(B)(vi)
<input type="checkbox"/>			VC & BDOL proximity to low-income communities.	§4005(a)(10)(B)(vii)
<input type="checkbox"/>			VC & BDOL proximity to eligible voters not registered and need access to same day registration.	§4005(a)(10)(B)(viii)
<input type="checkbox"/>			VC & BDOL proximity to geographically isolated populations, including Native American reservations.	§4005(a)(10)(B)(ix)
<input type="checkbox"/>			Access to accessible and free parking at VC & BDOL	§4005(a)(10)(B)(x)
<input type="checkbox"/>			Distance & time a voter must travel by car or public transportation to a VC & BDOL.	§4005(a)(10)(B)(xi)
<input type="checkbox"/>			Need for alternate methods for voters with disabilities for whom VBM ballots are not accessible to cast a ballot.	§4005(a)(10)(B)(xii)
<input type="checkbox"/>			Traffic patterns near VC & BDOL.	§4005(a)(10)(B)(xiii)
<input type="checkbox"/>			Need for mobile vote centers in addition to the # of VC required.	§4005(a)(10)(B)(xiv)
<b>EAP Public Notice, Comment &amp; Hearing Process</b>				<b>§4005(a)(10)(C)</b>
<input type="checkbox"/>			Publish & publicly notice draft EAP	§4005(a)(10)(C)
<input type="checkbox"/>			14-day Public Comment period on draft EAP	§4005(a)(10)(C)

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<input type="checkbox"/>			10-Day notice of Public Hearing on draft EAP. <i>On websites of county Board of Supervisors and EO, or if no website then in EO's office.</i>	§4005(a)(10)(D)(i)
<input type="checkbox"/>			Public Hearing after 14 days for comment.	§4005(a)(10)(D)(i)
<input type="checkbox"/>			On request, auxiliary aids and services must be provided at the Public Hearing to ensure effective communication with people with disabilities.	§4005(a)(10)(F)
<input type="checkbox"/>			Publish & publicly notice amended draft EAP (if EO decides to amend).	§4005(a)(10)(D)(ii)
<input type="checkbox"/>			14-Day Public Comment period on amended draft EAP	§4005(a)(10)(D)(ii)
<input type="checkbox"/>			EO may adopt final plan after 14-day comment period.	§4005(a)(10)(E)(i)
<input type="checkbox"/>			EO submits Voter Ed & Outreach Plan (VEOP) to SoS for approval	§4005(a)(10)(E)(i)
<input type="checkbox"/>			14-Day SoS Review period for approval, approval with modifications, or rejection of VEOP.	§4005(a)(10)(E)(ii)
<input type="checkbox"/>			Draft plan, amended draft plan, and adopted final plan is posted on EO & SoS websites in all languages.	§4005(a)(10)(E)(iii)
<input type="checkbox"/>			Draft plan, amended draft plan, and adopted final plan is posted on EO & SoS websites in format accessible for people with disabilities per Gov. Code §11135	§4005(a)(10)(E)(iii) §4005(a)(10)(J)
<input type="checkbox"/>	E-120		County can amend plan no more than 120 days before E-Day with reasonable public notification.	§ 4005(a)(10)(H)(i)
<input type="checkbox"/>	E-120 to E-?		County can amend plan more than 120 days before E-Day if at least 30 days are provided to accept public comments on amendments.	§ 4005(a)(10)(H)(ii)
<input type="checkbox"/>			Within 2 years EO holds public meeting to consider revisions. Meetings must follow all requirements of original process.	§ 4005(a)(10)(G)
<input type="checkbox"/>			After first 2-year meeting EO will hold public meetings every 4 years to consider revisions. Meetings must follow all requirements of original process.	§ 4005(a)(10)(G)